
MEMORANDUM – OFFICE OF THE TOWN ADMINISTRATOR

TO: SelectBoard
FROM: Carter Terenzini, Town Administrator *Carter*
RE: States Landing Road Work & Facility Planning
DATE: 05/24/13
CC: D. Kuethe; S. Kinmond



I write to seek your formal action on the next steps for these two projects. This is based upon my memo of 05/23, the attachments thereto, and the discussion in the workshop of that date.

- A. Advise the Community** of your intention to continue to own the property and address short term and long range capital and maintenance issues to make it a meaningful park facility;
- B. Advise the Road Agent/DPW Director** of your decision above and the need for him to maintain the facilities on par with other similar Town facilities;
- C. Advise the Road Agent/DPW Director** to move the road reconstruction monies to Old Route 109, stopping south of the Route 109/25 intersection, while the various issues raised by the States Landing neighborhood are given further investigation (moving mailboxes, T-intersection, speed enforcement and the like);
- D. Request the Town Engineer** to provide a budget estimate for an application for - and the timeline to obtain - a dredging permit along with an approximate cost of the dredging;
- E. Request the Town Administrator** to approach Suissevale to explore possible Town use and/or acquisition of their lands along States Landing as outlined in the meeting notes;
- F. Advise the Road Agent/DPW Director** you are agreeable to backfilling the DPW budget, if need be, with up to \$7.5k for the recommended tree removals and pruning and fence installations as outlined in the report of the State Forester & Arborist report. That said, while the Board very much appreciates the efforts to keep expenditures to a minimum, it wishes to express their concern over the advisability of how much of the work load the department attempts to accomplish with in-house work force versus contracting; and
- G. Advise the inquiring parties** as to the findings of the non-feasibility of Clarks Landing as a boat launch, the deferral of the question about the allowance for private parties piggybacking onto any dredging applications and activities, and a request that the Town Administrator investigate the costs and advisability of making available for public purchase the Town seal as a decal.

ADOPTED BY SELECTBOARD ON MAY 30, 2013